

Privacy Notice

When you visit one of our sites we ask that you provide us with certain information (for example, by completing a visitor questionnaire). We ask for such information to ensure your health and safety whilst on site, to comply with health and safety regulations and also to meet various customer requirements. This Privacy Notice provides information on how Cranswick ("we", "us" or "our") processes any personal data we collect from you in accordance with the above.

1. Important information and who we are

When we mention "Cranswick", we are referring to the relevant company in the Cranswick Group whose site you are visiting, who will be the controller and responsible for your personal data.

We have appointed a data protection officer who is responsible for overseeing questions about this Privacy Notice, including any requests to exercise your legal rights. You can contact the data protection officer by e-mailing dpo@cranswick.co.uk or writing to The Data Protection Officer, Crane Court, Hesslewood Country Office Park, Ferriby Road, Hessle HU13 0PA.

2. The data we collect about you

We may collect, use, store and transfer the following kinds of personal data about you: name; organisation; contact information; and health information

3. How we use your personal data

We use your personal data to confirm your identity, to assess your suitability for accessing the site in accordance with health and safety regulations and any additional obligations imposed on us by customers, to ensure appropriate controls are in place where necessary with regard to your visit and to ensure your health and safety whilst on site. We will only process your personal data for the above purposes where you have given us explicit consent to do so. However, if you do not give us consent we will not be able to assess whether it is safe or appropriate for you to access certain areas of the site or what controls may be required and so you will not be able to access such areas.

4. How we share your personal data

We may share your personal data:

- with other companies in the Cranswick Group where required in relation to your site visit - all companies within the Cranswick Group adhere to the same standards of data protection and are located in the European Economic Area;
- with service providers acting as processors who provide IT and system administration services;
- with third parties who are directly involved in dealing with any request or enquiry made by you;
- where such disclosure is required by law;
- with third parties who are providing us with professional advice;
- where the disclosure is in connection with any criminal investigation, legal proceedings or prospective legal proceedings where permitted by law;
- where the disclosure is in order to establish, exercise or defend our legal rights;
- where we are required to enforce our rules/guidelines in respect of your access to the site;
- where we have stated or informed you otherwise.

We will not use your information for marketing purposes and we will not pass on your information to any third party for the purpose of marketing.

We may also disclose your personal data to third parties in the event that we sell or buy any business or assets (in which case we may disclose your personal data to the prospective seller or buyer of such business or assets) or if we or substantially all of our assets are acquired by a third party.

5. Security and International transfers

We have adopted appropriate security measures at each site to ensure that your personal data is kept secure and can only be accessed by those of our employees who require access in relation to your site visit. We will not transfer, store or process your personal data outside the European Economic Area.

6. Your legal rights

You have a legal right to see a copy of the personal data that we keep about you, subject to certain exemptions. Requests for such information should be made in writing to dpo@cranswick.co.uk or The Data Protection Officer, Cranswick plc, Crane Court, Hesslewood Country Office Park, Ferriby Road, Hessle HU13 0PA.

If you have given consent to us processing your personal data, you may withdraw your consent at any time.

In some circumstances you may also have a right to:

- rectify or erase any personal data that we hold about you;
- restrict our processing of your personal data;
- object to us processing your personal data;
- data portability in respect of your personal data.

In accordance with applicable data protection legislation, we follow security procedures when we process your personal data. We may therefore request proof of your identity before disclosing certain information to you or acting on any requests pursuant to this section 6.

Please contact us at the above address if you have any reason to believe that the information we hold about you is incorrect.

7. How long do we retain your personal data

Visitor questionnaires are retained for a period of seven years before being securely destroyed.

8. Complaints

You have the right to lodge a complaint with the Information Commissioner's Office ("ICO") if you have any concerns with regard to the way in which we process your personal data. We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance.