

C THE CRANSWICK CORE

FULL COURSE LIST AND COMPULSORY LEARNING FOR CRANSWICK

Log in to your account to explore the library of eLearning available to you
www.thecranswickcore.co.uk

For support or more information on the Cranswick Core,
speak to your site HR or Training team.

CRANSWICK CORE

COURSE LIST WITH DURATIONS - SEPT 2020



SAFETY

COURSE	MINUTES
Food Safety for Manufacturing	90
Allergen Awareness	50
Understand HACCP	60
Risks and Responsibilities	16
Health and Safety In the Office	16
Fire Safety	20
Manual Handling	27
Moving and Handling People	35
COSHH	14
First Aid	12
Working at Height	15
Personal Protective Equipment	15
Electrical Safety	10
Display Screen Equipment	30
Keeping Safe During COVID 19 - Manufacturing	11
Keeping Safe During COVID 19 - Office	11

COURSE	MINUTES
Physical Security	14
Driving at Work – Your Safety	44
Driving at Work – Economical Driving	22
Infection Control	35
Asbestos Awareness	20
Legionella Awareness	20
Slips and Trips	15
Managing Risk	10
Environmental Awareness	15
Noise Awareness	30
Suspicious Packages	12
New and Expectant Mothers	38
Drugs and Alcohol Misuse	60
Health and safety in the office: COVID 19 Edition	25
Keeping Safe During COVID 19 - Retail	14
Holchem - Introduction to Cleaning and Chemical Safety	2 modules



WELLBEING

COURSE	MINUTES
Positive Mental Health at Work – Managers	41
Positive Mental Health at Work – Individuals	33
Stress in the workplace	30
Time Management	43
Avoiding Burnout	5
Feeling Resilient	5
Mindfulness	5



LEADERSHIP

COURSE	MINUTES
Leadership Styles and Qualities	42
Developing Team Trust	21
Setting Goals & Guidelines for High Performance	23
Improving Group Dynamics	27
Growing your Team to High Performance	37



INFLUENCING

COURSE	MINUTES
Influencing to Win/Win	44
Communicating to Influence	36
Influencing Teams	32
Influencing in meetings	41



COACHING

COURSE	MINUTES
Leader as Coach	32
Coaching Skills	18
Coaching Using the Grow Model 1	24
Coaching Using the Grow Model 2	30





COMPLIANCE

COURSE	MINUTES
General Data Protection Regulation	40
GDPR Essentials (US/International version available)	25
Information Security	37
Preventing Bribery in Business (shorter versions available)	71
International Fraud, Bribery and Corruption	20
Preventing Money Laundering	50
Criminal Finances Act	16
PCI DSS	30
Equality & Diversity (US/International version available)	45
Unconscious Bias for Managers	30
Unconscious Bias	26
Bullying & Harassment	40
Discipline & Grievance	40
Right To Work	26
Modern Slavery	15
Whistleblowing	25
Competition Law	20
Safeguarding Children	26
Safeguarding Adults	36



PERFORMANCE MANAGEMENT

COURSE	MINUTES
Why Manage Performance?	35
Setting Performance Expectations	30
Communicating Performance Expectations	22
Performance Outcomes that Motivate	28
Monitoring Performance	22
Giving and Receiving Feedback	28
Solving Performance Problems	34
Performance Improvement Strategies	31
Preparing for a Formal Review	24
Evaluating Performance	28
Conducting a Performance Review	24



CUSTOMER SERVICE

COURSE	MINUTES
Customer Service Essentials	51
Handling Complaints	48
Customer Service Knowledge and Attitude	30
First Contact	30
Exploring Needs	34
Matching Needs	30
Angry Customers	40
Satisfying Challenging Customers	34



TEAM DYNAMICS

COURSE	MINUTES
Preparing to Lead a Meeting	23
Leading a Meeting	30
Resolving Meeting Challenges	30
Managing Conflict	28
Managing Challenging Behaviour Effectively	32
Thinking Creatively	30
Solving Problems: Definition to Options	54
Decision Making: Options to Implementation	43



PRESENTATIONS

COURSE	MINUTES
Making Presentations Powerful	32
Planning a Powerful Presentation	34
Powerful Message and Structure	38
Bringing Presentations Alive	30
Creating Presentation Support Materials	34
Using Words and Voice Effectively	35
Stage Presence	20
Handling Questions	20
Rehearsing for your Presentation	30





CRANSWICK COMPULSORY LEARNING

COURSE	EMPLOYEE GROUP	WHEN TO COMPLETE	REFRESHER PERIOD
CranSwick Induction	All employees	Day 1	3 Years
Food Safety	All employees	Within the first 12 weeks	3 Years
Risks and Responsibilities	All employees	Within the first 12 weeks	3 Years
Manual Handling	All employees	Within the first 12 weeks	3 Years
Slips and Trips	All employees	Within the first 12 weeks	3 Years
Right to Work	HR and any other responsible for ID, prior to approving ID	Within the first 12 weeks	3 Years
GDPR	All HR and employees responsible for personal data	Within the first 12 weeks	1 Year
COSSH	Hygiene and Engineers	Within the first 12 weeks	3 years
Equality and Diversity	All Managers	Within the first 6 months	3 Years
Modern Day Slavery	All Managers and HR Teams	Within the first 6 months	3 Years
Introduction to Second Nature	All employees	Within the first 6 months	n/a
Positive Mental Health (Managers)	All Manager	Within the first year	n/a
Positive Mental Health (Employees)	All employees	Within the first year	n/a
Preventing Money Laundering	Finance Team	Within the first year	3 years
Environmental Awareness	Managers	Within the first year	3 years



CRANSWICK BESPOKE

COURSE	TIME
CranSwick Induction	60-90 Minutes
Introduction to Management Programme	3 Months Minimum
Ali Mortimer - Heal Yourself Happy, Banish the Burnout Programme	4 modules
CranSwick - Appraisals Why Do We Bother?	52 minutes
CranSwick Coaching Programme	7 modules
Ellis Whittam - Performance Management Training	72 minutes
Ellis Whittam - Disciplinary Training	110 minutes
Ellis Whittam - Employment Law for Managers	95 minutes
Introduction to Customs Procedures	90 minutes
Knife Skills Training (English, Polish and Romanian available)	6 minutes

COURSE	TIME
CranSwick Mentoring Programme	26 minutes
Philip Hesketh, the Psychology of Influencing	57 minutes
CranSwick Pork Butchery Demonstration	8 minutes
CranSwick Presentation Skills Training with Malcolm Smith	90 minutes
Passing on Principles (POPs) Manual Handling Training	30 minutes

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